



**IT Specialist 5**  
**Information Services Division**  
**Olympia, Washington**

**Compensation: Range 62 - \$4,315 – \$5,552/mo**

**Open until filled**

Note: The hiring authority reserves the right and may exercise the option to make a hiring decision at any time. *Candidate evaluation will begin on October 3, 2006 and will be ongoing. **It will be to the applicant's advantage to submit materials as soon as possible.***

**Our Mission:**

Great people, great service, working together for a safer Washington.

**Our Vision:**

Department of Licensing: One vision, one voice - excellence every time.

Nearly every Washington State resident interacts with the Department of Licensing (DOL) in some way through driver licensing, vehicle or vessel tabs, or for professional business licenses. The DOL employs more than 1,200 people in over 60 locations statewide. To learn more about our agency, please visit our website at [www.dol.wa.gov](http://www.dol.wa.gov).

**Our Core Competencies:**

We have chosen the following competencies as "key" in driving the success of our employees in achieving the mission and vision of DOL:

**Communication Effectiveness:** Use effective listening skills and apply effective written and oral communication techniques to convey clear, timely, persuasive messages that positively influence the thoughts and actions of others.

**Customer Centered:** Search out and identify internal and external customers' service delivery requirements to improve efficiency, effectiveness, and satisfaction.

**Ethics and Integrity:** Earn the trust, respect and confidence of coworker and customers through fairness, truthfulness, honesty, sensitivity, reliability and professionalism in all interactions.

**Performance Leadership:** Create and nurture a results oriented culture that focuses on measurable outcomes by fostering teamwork and innovation to accomplish the organization's mission and goals.

**Personal accountability/Initiative:** Accept responsibility for the quality and timeliness of her/his work to meet or exceed predetermined goals and objectives with little need for oversight.

In addition, our supervisors and managers demonstrate the following:

**Strategic Thinking/Planning and Vision:** Consistent with the direction of the Agency, develop, communicate, and implement a plan to achieve a preferred future and influence others to follow.

**Human Resource Management:** Proactively apply sound human resource management practices within area of responsibility and consistent with the Agency's human resource management logic model.

**Position Objectives & Responsibilities:**

This senior-level technical lead position will work primarily with the Drivers Services Division and Internet Services Division as an applications development specialist in Web based technologies. Responsibilities include all aspects of the online and batch analysis, consulting, design, programming, maintenance and/or support of major, high risk/high impact Internet applications, supporting products, project databases or database management systems.

**Required Qualifications:**

Minimum of 4 years experience developing and enhancing applications with ASP/ASP.NET, VB/VB.NET, and SQL languages and applications of agency development standards

**AND**

A Bachelor's degree with focus on computer science AND 4 years experience analyzing, designing, or programming computer systems and applications or databases

**OR**

An Associate's degree or completion of an accredited vocational training program in IT or related field AND five years of experience analyzing, designing or programming computer systems and applications or databases.

Experience analyzing, designing or programming computer systems and applications or database will substitute for education on the basis of one year of experience for two years of education.

**Preferred Experience:**

4 years experience developing and enhancing applications within the following areas:

- ASP.NET
- VB.NET
- VB Script
- MS SQL Server Database
- Reporting tools (Crystal and MS SQL Reporting Services)
- Visual Basic

Working knowledge of DOL policies, procedures and processes or similar knowledge of best practices in project management, requirements gathering, testing and configuration management.

**Compensation**

This position is in general government service. Starting monthly compensation is \$4,315 - \$5,522/mo depending upon qualifications. We offer a solid benefits package that includes a state retirement plan, deferred compensation, 11 paid holidays, paid vacation and sick leave, and a full array of health, dental, life, and long-term disability insurance coverage. This position is in a collective bargaining unit and as a condition of employment you will be required to become a union member or pay a fee as outlined in the Master Agreement.

**Application Procedure**

E-mail is the preferred method of application and will be used as the primary method of communication throughout this process.

E-mail application materials to [HRrecruit@dol.wa.gov](mailto:HRrecruit@dol.wa.gov) with a subject line of *06-142G ITS5*.

All requested materials must be submitted.

- A letter of interest (no more than two pages) describing your skills and experience as they relate to the Required Qualifications, and Desired Competencies outlined in this announcement;
- A Washington State Job Application;
- A list of three professional references, including one supervisor, one peer, and one customer, with current telephone numbers and addresses.

Note: The act of submitting application materials is considered affirmation that the information provided is complete and truthful. Prior to any new appointment into DOL, a background check will be conducted.

The certified candidate pool for this position may be used to fill other similar positions for up to 6 months after the certification date.

If e-mail is not possible, please mail materials to:

Human Resources Office

**Attn: 06-142G ITS5**

Department of Licensing

PO Box 6007

Olympia, Washington 98507-6007

Persons disabilities who need assistance in the application process or those needing this announcement in an

alternate format may call (360) 664-1510 or TTY (360) 664-9492. The Washington State Department of Licensing is an equal opportunity employer and encourages all qualified persons including disabled and Vietnam era veterans, women, racial and ethnic minorities, people with disabilities and persons over 40 years of age to apply.